



2017 Harbors and Navigation Awards

AAPA Harbors and Navigation Awards recognize outstanding projects conducted at public port authorities and partnership projects between ports and federal agency partners and service providers. These projects will be evaluated on the wide range of impacts that port authority projects have not only to the immediate port community but to the constituent community served by the port.

AWARD CATEGORIES

1. Award of Excellence to an AAPA Corporate Member for outstanding Harbor or Navigation Project.
2. Award of Excellence for partnership with a government agency (foreign or domestic) in Canada, the Caribbean, Latin America or the United States.
3. Award of Excellence for outstanding service from an AAPA Associate or Sustaining Member (or Team) on a Harbor or Navigation port assignment.
4. Quality Partnership Award for people or teams within the Corps and a Port which serves as an outstanding example of partnership related to a Harbor or Navigation Project.

Note: Because of the exemplary nature of its intended recipients, each award category will not necessarily be presented every year. The evaluation committee also reserves the right to (sparingly) recognize more than one submission in each category as a winning entry (which would be acknowledged as co-recipients) or utilize any or all of the following award subcategories – Award of Excellence – Award of Merit – Honorable Mention, within each category. The evaluators also, at their discretion, may use the following measures to consider a winning entry: size, scale and/or scope of the individual submission.

APPLICATION GUIDELINES

The guidelines for submitting an application for an AAPA Harbors and Navigation Award are:

1. A Cover Letter from the entrant consisting of a summary of the project.
2. The Application should be double-spaced and should not exceed 15 pages. Detailed reports, analyses and photographs are not required, although, if available, may be included as an appendix.
3. The Cover Letter and Application should be submitted **by email** as a Microsoft Word document or in PDF format.
4. The winning entries will be displayed at the AAPA Annual Convention. Displays should not be sent until after winners have been notified.
5. Additionally, any electronic media may be used for display and/or presentations, but provision of such is the sole responsibility of the winning entrant.
6. The Application should be organized into the following Sections:
 - a. Cover Page:
 - Title of Project
 - Name of Applicant
 - Job Title and Contact Information
 - Date Submitted
 - Listing of Design Team Members with Contact Information
 - b. Table of Contents
 - c. Project Description
 - d. Introduction – Project Highlights
 - e. Goals and Objectives/Business Problem
 - f. Discussion:
 - Background

- Objectives and Methodology
- Hardware / Software Applications
- Project Cost
- Performance Measures
- How the Project fulfills the Award Criteria

g. Conclusion

5. Applications will be accepted only for those projects (or beneficial increments) or programs, which have been designed, planned and approved by all applicable regulatory agencies, and constructed or implemented. The application should indicate the current status of the project.
6. All Corporate, Associate, Honorary or Sustaining Members are eligible for recognition, including members from the U.S., Canada, Caribbean and Latin America. In order to facilitate judging, it is requested that all applications be submitted in English.

AWARD CRITERIA

There are nine proposed general award criteria that will be used to evaluate the entries in the competition.

1. The creativity of the solution or program.
2. The cost effectiveness of the activity or the program.
3. Sustainability of the solution from life-cycle cost, social and environmental perspectives appropriate to the local context.
4. Level of independent involvement and effort by the port (for Outstanding Harbors and Navigation Projects only).

5. The transferability of the technology, approach or idea within the port industry.
6. Economic outcome and / or long-term value of the activity / return on investment.
7. Whether the project results are apparent (the project must be complete through some beneficial increment).
8. Projects must have been completed within the last five years for consideration.
9. Appropriate stakeholder involvement.

FEE & DEADLINES

1. **The fee for each entry is \$125.00.** Checks should be made payable to the “American Association of Port Authorities” and must accompany each entry.
2. All materials must be received **by July 14, 2017.**
3. Applications in Adobe Acrobat (.pdf) or Microsoft Word (.doc) must be sent **by email** to jwalker@aapa-ports.org.
4. Winning entries will be displayed and citations presented at the Annual Convention during the Awards Luncheon.
5. If a port is submitting more than one project, a separate application and fee should accompany each project.

FOR MORE INFORMATION

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Alliance of the Ports of Canada, the Caribbean, Latin America and the United States